

OKI Data Cleaning And Disinfecting Guide For Printers



COVID-19 has challenged all of us to step up and be more vigilant in our cleaning efforts. OKI Data is providing customers this information so that they can properly clean the surfaces of their OKI printers.

According to the Center For Disease Control (CDC) cleaning of visibly dirty surfaces followed by disinfection is a best practice measure for prevention of COVID-19 and other viral respiratory illnesses in households and community settings.

Cleaning Exterior Touch Surfaces of OKI Data Printers

The CDC recommends the use of alcohol-based cleaners containing at least 70% isopropyl alcohol combined with 30% water to disinfect. Do not spray solution onto printer!

- Wear disposable gloves (latex or nitrile) when cleaning and disinfecting surfaces.
- Turn off device and disconnect power.
- Using the cleaning solution, moisten a microfiber cloth. Do not spray solution directly onto printer.
- Wipe off the surface of the machine including control panels and handle to document glass cover. **DO NOT WIPE OFF GLASS WITH CLEANING SOLUTION.***
- Wipe the document glass, and ADF document glass gently with a clean microfiber cloth that has been slightly moistened with water and squeezed well.*
- When finished, discard gloves and wash hands thoroughly.

Precautions To Take When Cleaning OKI Printers

- Avoid using paper towels or tissues to clean printer.
- Never spray cleaning solution directly on printer.
- **NEVER USE CLEANING SOLUTIONS ON MFP DOCUMENT GLASS!**
- Always clean document glass with a clean microfiber cloth and water only.
- An alcohol/water mix of more than 70% isopropyl alcohol should be avoided.
- Avoid skin contact when cleaning with alcohol.
- Avoid using harsh chemicals such as bleach, abrasives, ammonia, or peroxide to clean your printer.
- Test a small area before cleaning painted or glossy surfaces.
- Never clean printer when it is plugged in.



Visit www.cdc.gov/coronavirus/2019-nCoV/index.html to learn more about cleaning and disinfecting surfaces.

*Applies to MFP's