

# Information Security

## Basic Approach

As the OKI Group is building a robust IT infrastructure to support its business growth, we are working to strengthen information security from the perspective of minimizing management risks based on the policy below.

OKI Group Information Security Basic Policy: <https://www.oki.com/global/sustainability/governance/security/policy/>  
 OKI Group Privacy Policy: <https://www.oki.com/global/privacy/>

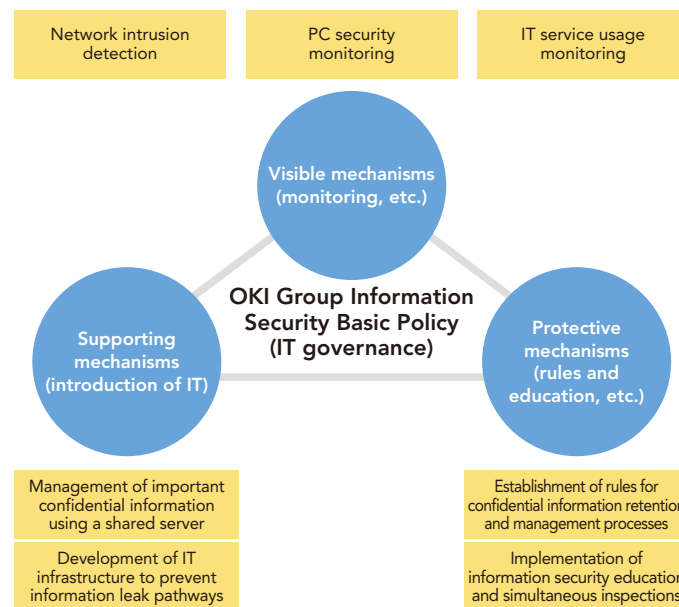
## Information Security Initiatives

The OKI Group is building an IT infrastructure to support business growth. One of the ways we are working to minimize management risks is by enhancing information security. We have identified electronic information leaks and cyberattacks as risks common to the Group, as outlined by the Risk Management Committee. We clearly demonstrate that information security measures are one of the top priority areas for management as we are advancing initiatives.

In line with the OKI Group Information Security Basic Policy, we have created related regulations and operational rules. We also defined confidential information to include both customer data entrusted to us and internally processed data. Based on this definition, we are establishing rules, detailed procedures, and guidelines that cover the entire life cycle of this data—from acquisition and creation to disposal.

In accordance with the Information Security Basic Policy, we are also promoting a wide range of visibility, support, and protection measures. Furthermore, we established OKI-CSIRT\* as a specialized security incident response organization tasked with strengthening our ability to prevent and respond to incidents utilizing the framework of Information Security Management System (ISMS; ISO 27001).

To enhance the reliability of system development and provision of related services, the OKI Group has obtained ISMS certification for its internal information system development and operation divisions, as well as its system design and development divisions. We are continuously working to expand ISMS certification across our Group in Japan. In fiscal year 2023, following organizational changes at OKI, we integrated ISMS certification for our sales; business; and development, production, and procurement divisions to enhance information security. As a technical



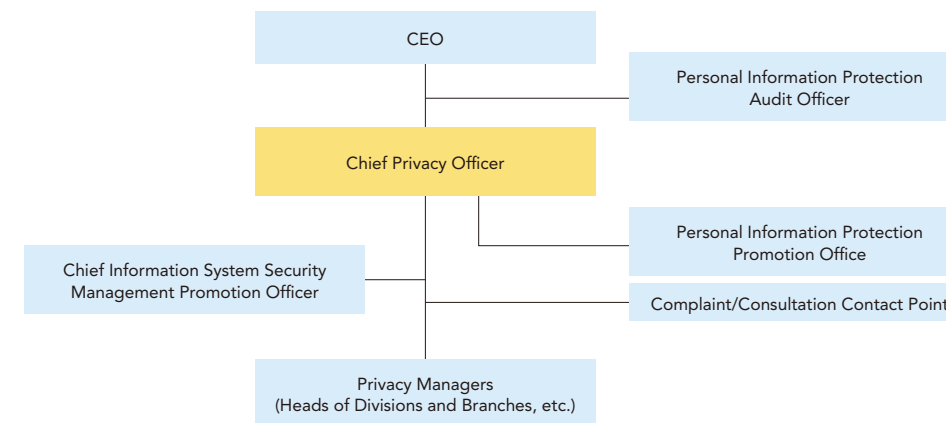
measure, we have reinforced our measures against unauthorized access by such means as incorporating multi-factor authentication into our internal authentication system.

## Personal Information Protection Initiatives

The OKI Group is committed to thoroughly protecting personal information in line with its Privacy Policy. OKI is taking measures based on regulations related to personal information protection in Europe, Asia, and other overseas business regions. The website of each Group company has a cookie banner that complies with applicable regional and national privacy protection legislation and cookie regulations.

As of June 2024, eight companies within the OKI Group have been certified to use the PrivacyMark, implementing appropriate measures to protect personal information in accordance with JIS Q 15001, the Personal Information Protection Management System (PMS)—Requirements. Each year, companies granted the PrivacyMark review the personal information management records of each division, along with the list of subcontracting companies, and assess these companies. In addition, internal audits of the PMS are conducted in each division, with ongoing efforts to maintain and improve the system. These activities are subject to on-site audits by the PrivacyMark assessment organization every two years to evaluate the status of the PMS and related efforts, and they have been deemed appropriate.

### Personal Information Protection Structure



For details, please refer to Information Security on our website. <https://www.oki.com/global/sustainability/governance/security/index.html>

\* CSIRT: Computer Security Incident Response Team