

Information Security

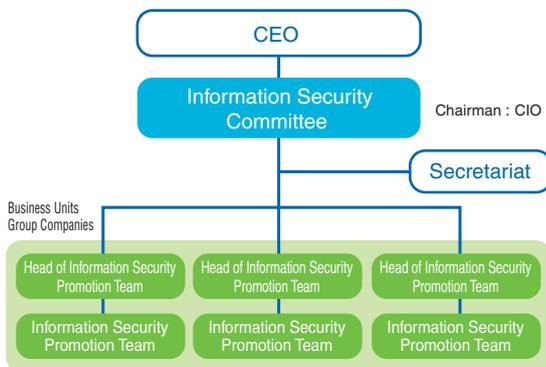
The OKI Group recognizes the importance of information security, and properly manages and protects company and customer information, including personal information.

Strengthening Information Security

System for Promoting Information Security

The OKI Group has established a system to ensure information security under the leadership of the Information Security Committee. The committee meets twice a year and makes company-wide decisions and policies about information security. It also reviews all activities related to information security (once a half year) and examines the results of information security audits (once a year). Furthermore, each business unit or group company has a information security promotion team that is responsible for addressing the measures decided by the Information Security Committee.

» System for Promoting Information Security



In the fiscal year ended March 2008, the OKI Group implemented some group-wide measures to prevent information leak, decided some group-wide policies and plans for information security, and reviewed its security-related activities.

Establishment and Implementation of Measures for the Entire Group

The OKI Group has examined customer information and data to be processed within the group, defined the types of information to be treated as confidential, established proper processes to acquire, generate and discard such information, and eliminated information leakage paths. The group also established and revised regulations, administrative instructions, and guidelines related to information security.

» Establishment of Regulations and Rules Related to Information Security



Following a series of briefing sessions on these measures for information security, each business unit or member company of the OKI Group has already implemented them. The group has also opened the "information security portal" on its intranet through which employees can access information on the activities of the Information Security Committee, the group's security-related measures, and how these measure have been implemented at each business unit or member company. Through these measures and training programs described in the following section, the group intends to promote the sharing of security-related information, and improve the security awareness of all employees.

Information Security Education

As part of its systems for information protection (see Page 14), the OKI group conducts information security education for all employees who use the information infrastructures belonging to the group.

Each and every individual is asked to thoroughly protect information assets received from customers and highly confidential information assets belonging to OKI. For this reason, we widely communicate basic regulations and rules regarding the use of our information networks, desktop computers and mobile computers by conduction group training sessions and e-learning programs.

General Checkup Across the Group and Audits by Internal Auditing Division

The OKI Group conducts a general checkup of the personal computers belonging to all employees every October. In the fiscal year ended March 2008, every employee was asked, concurrently with the checkup, about how he or she had addressed the information security measures.

In addition, the group's Internal Auditing Division conducted a security audit in December 2007 in order to check how the information security measures had been implemented across the group and find the things to be improved.

Focal Points for the Fiscal Year Ended March 2008

- Establish information security as a new CSR priority and strengthen related measures
- Enhance group-level management through the establishment of the Information Security Committee

Main Initiatives in the Fiscal Year Ended March 2008

- **Established the Information Security Committee and information security measures to be implemented across the group**
- **Established a system to promote information security at each business unit or member company**
- **Conducted a general checkup and an information security audit across the group**

Focal Points for the Fiscal Year Ending March 2009

- Further promote information security by rolling out security measures to procurement departments and suppliers
- Monitor how the information security measures have been implemented and established

Acquiring ISMS Certification

The OKI Group is working to acquire the information security management system (ISMS*) certification for divisions involved in building and operating internal information systems and for divisions engaged in general system design development, in order to improve the reliability of network solution construction and related services.

As of June 2008, the business units / group companies listed in the following table had acquired the ISMS certification. All of them have completed the switchover to ISO 27001.

» *Business Units / Group Companies That Have Acquired the ISMS Certification*

Name of Business Unit / Group Company	Initial Registration Date
Japan Business Operations Co., Ltd. (Operation Div. Quality Control Dept.)	January 30, 2004
Oki Consulting Solutions Co., Ltd.	September 20, 2006
Oki Software Co., Ltd.	December 21, 2007
Oki Telecommunication Systems Co., Ltd.	July 1, 2005
Oki Customer Adtech Co., Ltd. (Customer Support Center, Western Japan Basic Support Team)	January 31, 2004
Oki Electric Industry Co., Ltd. (OKI System Center)	August 4, 2003
Oki Electric Industry Co., Ltd. (System Solutions Company, Shibaura site)	December 27, 2004
Oki Electric Industry Co., Ltd. (Information Planning Division)	February 14, 2003
Oki Network Integration Co., Ltd.	September 14, 2006

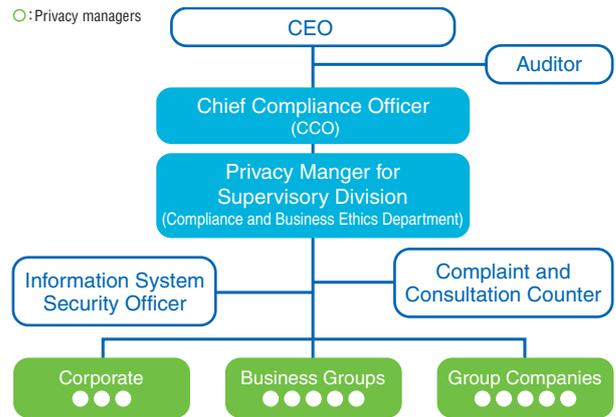
* ISMS stands for Information Security Management System.

Enhancing the Protection of Personal Information

System for Protecting Personal Information

The OKI Group has enhanced the protection of personal information based on the Privacy Policy enacted in August 2004. We have committed to the protection of personal information on an organizational basis under the leadership of Chief Compliance Officer. Privacy managers have been appointed at the corporate level and in business groups and group companies. We have also established privacy regulations and other related rules that flesh out the provisions of the Privacy Policy

» *System for Protecting Personal Information*



OKI Group Privacy Policy
<http://www.oki.com/en/privacy/>

PrivacyMark Certification

Oki Electric Industry Co., Ltd. was granted PrivacyMark certification by the Japan Information Processing Development Corporation (JIPDEC) on April 3, 2007.



In acquiring this certification, we reviewed our existing efforts for protecting personal information, formulated new rules and enhanced its internal auditing system. Furthermore, we offered training programs to raise information security awareness of all employees, and made some efforts to disseminate the rules. We also created a data base of all personal information owned by us, strengthened the rules for storing such information, and introduce a room access system to all business sites to prevent unauthorized access to stored information.

As of June 2008, seven companies of the OKI Group have acquired PrivacyMark certification.

» *Companies that have acquired PrivacyMark Certification*

- Oki Human Network Co., Ltd.
- Oki Software Co., Ltd.
- Oki Alpha Create Co., Ltd.
- Oki Wintech Co., Ltd.
- Oki Electric Industry Co., Ltd.
- Oki Communication Systems Co., Ltd.
- Japan Business Operations Co., Ltd.