

RESPONSIBILITIES TO OUR SUPPLIERS AND BUSINESS PARTNERS

To promote fair corporate activities in response to the voice of stakeholders, cooperation from suppliers is essential. OKI strives to build trusting relationships with its suppliers and business partners and promotes CSR procurement initiatives.

Promoting CSR Procurement

“OKI Group Procurement Policies” reflect three basic points: “We will select suppliers in a fair and honest manner,” “We will promote procuring activities that incorporate the concepts of CSR,” and “In addition to pursuing appropriate levels of quality and cost, we will work to ensure a stable procurement of materials.” Based on the OKI Group Supply Chain CSR Deployment Guidebook*, we implement CSR procurement surveys both in Japan and overseas. Based on the results of surveys carried out thus far in Japan, we place our suppliers and business partners into groups and regularly check up on the progress of their initiatives. Beginning in fiscal year 2018, we plan to conduct similar periodic surveys on our overseas suppliers and business partners. We provide survey findings to each suppliers as a form of feedback and request them to make necessary corrections.

*Our guidebook conforms to the Supply-Chain CSR Deployment Guidebook published by Japan Electronics and Information Technology Industries Association (JEITA).

OKI Group Procurement Policies List of Requests for Suppliers

1. Compliance with laws, regulations and societal norms
 - Compliance with laws and regulations related to production and sale of materials, environmental laws and regulations, laws and regulations related to product safety, laws and regulations related to labor, occupational health and safety, and other laws and regulations
 - Prohibition of child labor and forced labor
 - Prohibition of discrimination by race, gender, or other characteristic
 - Realizing a safe and sanitary working environment
 - Prohibition of deviation from fair business practices
2. Environmental considerations
3. Sound and stable business management
4. Appropriate levels of quality and cost, and stable supply
5. Appropriate management and protection of information
6. Cooperation for continuous supply
7. Basic policy for conflict minerals

RESPONSIBILITIES TO COMMUNITIES AND SOCIETY

As good corporate citizens, we think, act, and pursue social contribution activities with broad public support to achieve a truly affluent society. We in the OKI Group take an organized stance to promote support of community contributions and employee volunteer work.

Ongoing Reconstruction Support for Disaster-Affected Areas

The OKI Group is engaged in ongoing support activities to help reconstruct disaster-affected areas. In Shichigahama Town in Miyagi Prefecture, where we have continued to take part in Great East Japan Earthquake volunteer reconstruction support activities since fiscal year 2011, 30 participants from five OKI Group companies participated in a shoreline cleanup in fiscal year 2017 ahead of the full reopening of the town’s seaside swimming area after being closed for the last seven years. In addition, we participated in the Christmas project, carried out by Japan Philanthropic Association, to send picture books to children in disaster areas and we donated 51 picture books gathered from the OKI Group.

Donating through “The OKI 100 Yen Fund of Love”

We in the OKI Group have made various assistance efforts through “The OKI 100 Yen Fund of Love,” used to support the actions of volunteer groups. The participants in the fund include executives and employees of the member companies of the OKI Group (26 companies as of April 2018) who agree with the purport of the program. As a part of this, we provide ongoing support to the blood program of the

Japanese Red Cross Society (JRCS). In March 2018, we donated our 28th vehicle for collecting blood donations to the Kumamoto JRCS blood center in Ehime Prefecture.

Implementing Volunteer Activities for Environmental Preservation at Home and Overseas

At OKI Group sites in Japan and overseas, we implement ongoing volunteer programs for employees to contribute to activities with an environmental conservation purpose. In September 2017 in Thailand’s Saraburi Province, a total 150 OKI employees, public servants of the Ministry of Natural Resources and Environment and other participants planted 6,000 saplings deemed to be nationally designated protected tree varieties in an area where trees had been felled. This was the 10th year in a row this event had been held, bringing the total number of saplings planted to 73,918.

An employee-volunteer participates in a tree planting event in Thailand

