

SUPPLY CHAIN INITIATIVES

To promote fair corporate activities in response to the voice of stakeholders, cooperation from suppliers is essential. OKI strives to build trusting relationships with its suppliers and business partners and promotes CSR procurement initiatives.

Promoting CSR Procurement

“OKI Group Procurement Policies” reflect three basic points: “We will select suppliers in a fair and honest manner,” “We will promote procuring activities that incorporate the concepts of CSR,” and “In addition to pursuing appropriate levels of quality and cost, we will work to ensure a stable procurement of materials.” Based on the OKI Group Supply Chain CSR Deployment Guidebook*, we implement CSR procurement surveys both in Japan and overseas.

Based on the results of surveys carried out thus far in Japan, we place our suppliers and business partners into groups and regularly check up on the progress of their initiatives. In fiscal year 2018, we conducted self-assessment surveys of six overseas suppliers that had not been surveyed so far. We provide survey findings to each supplier as a form of feedback and request them to make necessary corrections.

*Our guidebook conforms to the Supply-Chain CSR Deployment Guidebook published by Japan Electronics and Information Technology Industries Association (JEITA).

OKI Group Procurement Policies List of Requests for Suppliers

1. **Compliance with laws, regulations and societal norms**
 - Compliance with laws and regulations related to production and sale of materials, environmental laws and regulations, laws and regulations related to product safety, laws and regulations related to labor, occupational health and safety, and other laws and regulations
 - Prohibition of child labor and forced labor
 - Prohibition of discrimination by race, gender, or other characteristic
 - Realizing a safe and sanitary working environment
 - Prohibition of deviation from fair business practices
2. **Environmental considerations**
3. **Sound and stable business management**
4. **Appropriate levels of quality and cost, and stable supply**
5. **Appropriate management and protection of information**
6. **Cooperation for continuous supply**
7. **Basic policy for conflict minerals**

CORPORATE CITIZENSHIP

As good corporate citizens, we think, act, and pursue social contribution activities with broad public support to achieve a truly affluent society. We in the OKI Group take an organized stance to promote support of community contributions, disaster recovery efforts, and employee volunteer work.

Using IT to Conduct Career Education at Special Support Schools

OKI WorkWel, a special purpose subsidiary, uses its telework system developed in-house for home-employment of people with severe disabilities. As initiatives utilizing such experiences for school education, the company conducts “distance workplace training” (started in 2004) and “visiting lecture for career education” (started in 2011) for special support schools. In January 2019, we received the Excellence Award in the 8th Awards for Partnerships for Career Education Promotion, sponsored by the Ministry of Education, Culture, Sports, Science and Technology and METI.

Donating through “The OKI 100 Yen Fund of Love”

We in the OKI Group have made various assistance efforts through “The OKI 100 Yen Fund of Love,” used to support the actions of volunteer groups. The participants in the fund include executives and employees of the member companies of the OKI Group (25 companies as of April 2019) who agree with the purport of the program. As a part of this, we provide ongoing support

to the blood program of the Japanese Red Cross Society (JRCS). In March 2019, we donated our 29th vehicle for collecting blood donations, to the Saga JRCS blood center in Saga Prefecture.

Implementing Volunteer Activities for Environmental Preservation at Home and Overseas

At OKI Group sites in Japan and overseas, we implement ongoing volunteer programs for employees to contribute to activities with an environmental conservation purpose.

FY2018 Environmental Protection Volunteer Activities

Location	Description
Japan (Takasaki City, Gunma Prefecture; Izu City, Shizuoka Prefecture; Komoro City, Nagano Prefecture)	Conducted forestry volunteer activities centered on tree thinning at satoyama forested areas on five occasions, with participation by 223 employees in total
Thailand (Saraburi Province)	Planted 6,000 saplings deemed to be nationally designated protected tree varieties in an area where trees had been felled by 210 employees and family members (September)
China (Shenzhen City, Guangdong Province)	Planted 3,000 mangroves in an ocean park, with participation by 50 employees (April)