

RESPONSIBILITIES TO OUR SUPPLIERS AND BUSINESS PARTNERS

To promote fair corporate activities in response to the voice of stakeholders, cooperation from suppliers is essential. OKI strives to build trusting relationships with its suppliers and business partners and promotes CSR procurement initiatives.

Promoting CSR Procurement

“OKI Group Procurement Policies” reflect three basic points: “We will select suppliers in a fair and honest manner,” “We will promote procuring activities that incorporate the concepts of CSR,” and “In addition to pursuing appropriate levels of quality and cost, we will work to ensure a stable procurement of materials.” Based on the OKI Group Supply Chain CSR Deployment Guidebook*, we implement CSR procurement surveys both in Japan and overseas. We also conducted a follow-up survey in fiscal year 2016 to confirm progress on initiatives at domestic suppliers we had surveyed in the past. We provide survey findings to each supplier as a form of feedback and request them to make necessary corrections.

*Our guidebook conforms to the Supply-Chain CSR Deployment Guidebook published by Japan Electronics and Information Technology Industries Association (JEITA).

OKI Group Procurement Policies List of Requests for Suppliers

1. **Compliance with laws, regulations and societal norms**
 - Compliance with laws and regulations related to production and sale of materials, environmental laws and regulations, laws and regulations related to product safety, laws and regulations related to labor, occupational health and safety, and other laws and regulations
 - Prohibition of child labor and forced labor
 - Prohibition of discrimination by race, gender, or other characteristic
 - Realizing a safe and sanitary working environment
 - Prohibition of deviation from fair business practices
2. **Environmental considerations**
3. **Sound and stable business management**
4. **Appropriate levels of quality and cost, and stable supply**
5. **Appropriate management and protection of information**
6. **Cooperation for continuous supply**
7. **Basic policy for conflict minerals**

RESPONSIBILITIES TO COMMUNITIES AND SOCIETY

As good corporate citizens, we think, act, and pursue social contribution activities with broad public support to achieve a truly affluent society. We in the OKI Group take an organized stance to promote support of community contributions and employee volunteer work.

Ongoing Reconstruction Support for Disaster-Affected Areas

The OKI Group is engaged in ongoing support activities to help reconstruct disaster-afflicted areas. In fiscal year 2016, our employees participated in “Collective Action for Recovery from the Great East Japan Earthquake” (Watari Town, Miyagi Prefecture) sponsored by Global Compact Network Japan. In Shichigahama Town in Miyagi Prefecture, where volunteer activities have been carried out continuously since fiscal year 2011, our employees participated in shoreline cleanups. We also support the activities of website “Kasesurumon,” which was established with the aim of supporting reconstruction after the Kumamoto earthquakes.

donated our 27th vehicle for collecting blood donations to the Kumamoto JRCS blood center in Kumamoto Prefecture.

Implementing Volunteer Activities for Environmental Preservation at Home and Overseas

At OKI Group sites at home and overseas, we implement ongoing volunteer programs for employees to contribute to activities with an environmental conservation purpose.



An employee-volunteer participates in a tree planting event in Thailand

Donating through “The OKI 100 Yen Fund of Love”

We in the OKI Group have made various assistance efforts through “The OKI 100 Yen Fund of Love,” used to support the actions of volunteer groups. The participants in the fund include executives and employees of the member companies of the OKI Group (29 companies as of April 2017) who agree with the purport of the program. As a part of this, we have provided ongoing support to the blood program of the Japanese Red Cross Society (JRCS). In February 2017, we

Environmental Conservative Activities in Fiscal Year 2016

Activity location	Overview
Japan (Gunma Prefecture, Shizuoka Prefecture, Nagano Prefecture)	A total of 196 employees participated in four tree planting volunteer activities such as cutting and periodic thinning at <i>satoyama</i> forested areas.
Thailand (Saraburi Province)	Employees and their family members, 230 in total, participated in planting 6,000 saplings deemed to be nationally designated protected tree varieties in an area where trees had been felled in September.
Thailand (Prachuap Khiri Khan Province)	Employees, 75 in total, helped plant 300 mangrove trees in a marine national park on the coast in July.
China (Shenzhen, Guangdong Province)	Employees taught classes at a local elementary school relating to environmental conservation in June.