

Information Security

The OKI Group recognizes the importance of information security, and properly manages and protects company and customer information, including personal information.

Focal Points for Fiscal 2009	Achievements in Fiscal 2009	Focal Points for Fiscal 2010
<ul style="list-style-type: none"> ● "Visualization" of how the information security measures have been entrenched in suppliers ● Continuation of the monitoring of how the information security measures have been implemented and established 	<ul style="list-style-type: none"> ● Quantification of how the information security measures have been entrenched in suppliers (See Page 17) ● Implementation of on-site monitoring at four sites in Japan (See Page 17) 	<ul style="list-style-type: none"> ● "Visualization" of how the information security measures have been entrenched in suppliers (confirmation of yearly improvement) ● Improvement of the items to be checked to evaluate how the information security measures have been implemented and established

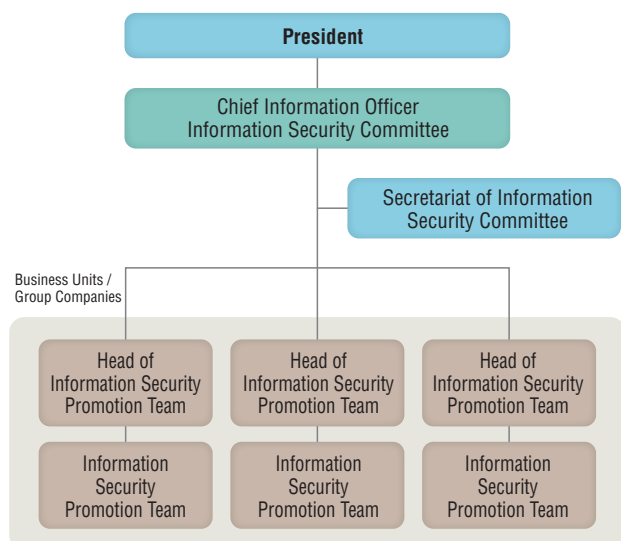
Strengthening of Information Security

System for Promoting Information Security

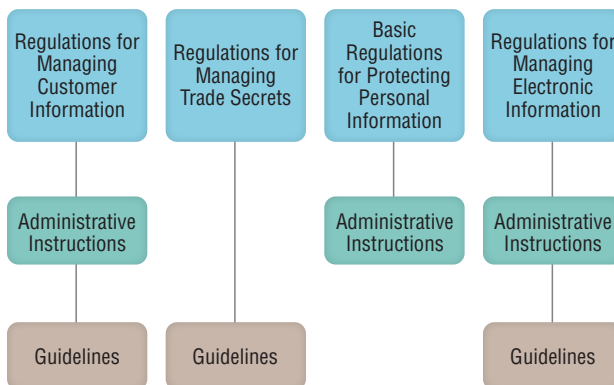
The OKI Group has established a system to ensure information security under the leadership of the Information Security Committee. The committee meets twice a year and makes companywide decisions and formulates policies about information security. It also reviews all activities related to information security (once a half year) and examines the results of information security audits (once a year). Furthermore, each business unit or group company has a information security promotion team that is responsible for addressing the measures decided by the Information Security Committee.

We have also established relevant rules and regulations for information security. We have examined customer information and data to be processed within the group, defined the types of information to be treated as confidential, and formulated regulations, administrative instructions and guidelines related to the processes of acquiring, generating and discarding such information.

System for Promoting Information Security



Regulations and Rules Related to Information Security



Information Security Education

As part of its systems for information protection, the OKI group offers information security education to all employees who use the information infrastructures belonging to the group. Each and every individual is asked to thoroughly protect information assets received from customers as well as highly confidential information assets belonging to OKI. For this reason, we widely communicate basic regulations and rules, and company standards regarding the use of our information networks, desktop computers and mobile computers through group training sessions and e-learning programs.

In fiscal 2009, we gave an e-learning program on information security for all employees of the group in October. The rate of participation in the program was almost 100%.

OKI-CSIRT for Prompt Response to Security Accidents

In order to enhance our preventive measures against threats to computer security and improve our capacity to respond to them, we established OKI-CSIRT (Computer Security Incident Response Team) as an organization specializing in responding to security accidents in September 2008. OKI-CSIRT publishes a report on computer viruses every month and offers technical assistance within the OKI Group while contributing to the Nippon CSIRT Association by promoting the sharing and resolution of

security issues among its members through its involvement in the development of guidelines for measures against computer viruses.

In fiscal 2009, OKI-CSIRT implemented a set of countermeasures against a computer virus called Gumblar at an early stage and prevented its further spread. It also worked closely with the Nippon CSIRT Association against the virus and informed it of infected websites.

Disseminating Information Security Measures to Business Sites in China

The OKI Group has started to disseminate its information security measures to business sites in China since fiscal 2008. As the IT environment in China is different from that in Japan, we have adopted an antivirus software program designated computer viruses detected in China. We have also improved the local help desk function, enhanced support for damages caused by computer viruses, and thus improved the virus elimination rate there. In fiscal 2009, we restricted the use of external storage devices and enhanced our internal oversight because the number of virus infections via USB thumb drives had been still large. We will address HDD encryption for PCs used in China in fiscal 2010.

Promotion of Acquiring ISMS Certification

The OKI Group is working to acquire the ISMS* certification for divisions involved in building and operating internal information systems and for divisions engaged in general system design development, in order to improve the reliability of network solution construction and related services.

● Business Units / Group Companies That Have Acquired the ISMS Certification (as of March 31, 2010)

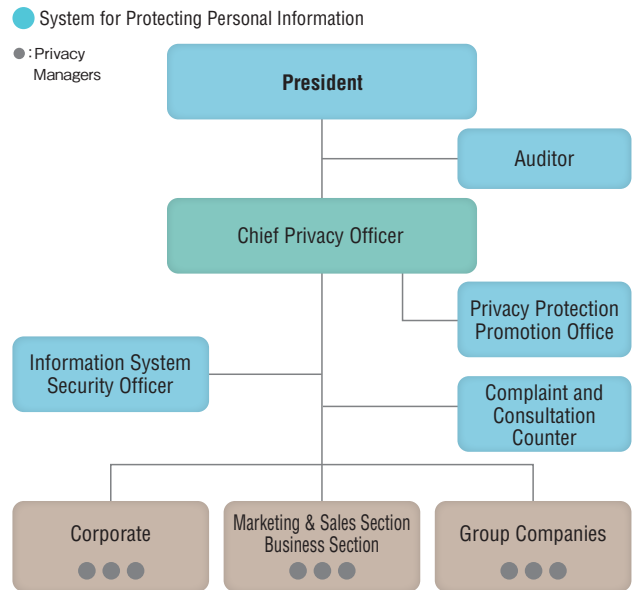
Name of Business Unit / Group Company	Initial Registration Date
Japan Business Operations Co., Ltd. (Operations Dept. Inspection and Training Dept.)	January 30, 2004
OkI Consulting Solutions Co., Ltd.	September 20, 2006
OkI Software Co., Ltd.	December 21, 2007
OkI Telecommunication Systems Co., Ltd.	July 1, 2005
OkI Customer Adtech Co., Ltd.	January 31, 2004
OkI Electric Industry Co., Ltd. (OKI System Center)	August 4, 2003
OkI Electric Industry Co., Ltd. (Government & Public Business Div., Enterprise Business Div., Government & Public Systems Div. and Information Systems Div. at Shibaura site)	December 27, 2004
OkI Electric Industry Co., Ltd. (Information Planning Div.)	February 14, 2003
OkI Network Integration Co., Ltd.	September 14, 2006

* ISMS stands for Information Security Management System.

Enhancing the Protection of Personal Information

System for Protecting Personal Information

The OKI Group has enhanced the protection of personal information based on the Privacy Policy enacted in August 2004. We have committed to the protection of personal information on an organizational basis under the leadership of Chief Privacy Officer. Privacy managers have been appointed at the corporate level, and in business units and group companies. We have also established privacy regulations and other related rules that flesh out the provisions of the Privacy Policy.



PrivacyMark Certification

The OKI Group has promoted its member companies' acquisition of PrivacyMark certification so that they can take appropriate measures to protect personal information. As of May 2010, ten companies of the OKI Group have acquired PrivacyMark certification.

● Companies that have acquired PrivacyMark Certification (as of May 2010)

Japan Business Operations Co., Ltd.
OKI ALPHA CREATE, INC.
OkI Wintech Co., Ltd.
OkI Software Co., Ltd.
OkI Data Corporation
OkI Customer Adtech Co., Ltd.
OkI Electric Industry Co., Ltd.
OkI Communication Systems Co., Ltd.
OKI Networks Co., Ltd.
OkI Human Network Co., Ltd.